Dear Families,

Welcome to the 2018-19 school year at Glendale Elementary School!

We look forward to forming a positive and productive partnership with all families to ensure our children are able to reach their highest potential. At Glendale, we are committed to supporting the whole child-academically, socially, emotionally, and behaviorally. We know that with strong support from both home and school the foundation for your child’s success will be established. Through our guiding principles of collaboration, shared responsibility, and engagement, Glendale staff are dedicated to ensuring the success of every child.

Along with each school in MMSD, Glendale has developed a focused school improvement plan (SIP). Our SIP can be found at mmsd.org in detail. With a focus on building strong relationships with students, families, and community we strive to create a welcoming environment. We will continue to narrow our focus on developing strategies to promote complex reading, writing, speaking, and listening skills. Our work implementing Common Core standards will be focused on standards-based planning and shared practice to deepen our instructional skills.

The staff at Glendale Elementary are incredibly dedicated, hard-working, and eager to work with you and your family in ensuring the success of your child. We look forward to partnering with you to make this school year the best yet!

Ben Ketterer
Principal

School mission statement

The mission of Glendale School, a diverse, caring community of children, families and staff, is to ensure life-long learning and individual academic success for all students by teaching the skills, habits, and attitudes for them to become successful problem solvers and decision makers. This will be accomplished through . . .

- a challenging curriculum that is developmentally appropriate, multi-cultural, and integrated across disciplines and grades;
- a safe, respectful environment that meets the unique needs of individual students; and
- collaboration and shared responsibility by staff, families, and community members.
Telephone
OFFICE: (608) 204-2400
FAX: (608) 204-0409
ATTENDANCE / SAFE ARRIVAL: (608) 204-2408
SPANISH: (608) 204-2377

Address
1201 Tompkins Dr
Madison, WI 53716

Web address
https://glendale.madison.k12.wi.us
facebook.com/MMSDGlenendale

School Hours
Mondays 7:45 a.m. - 1:10 p.m. (Early release)
Tuesdays-Fridays 7:45 a.m. - 2:42 p.m.

Key Policies and Guidelines

Childcare/after-school information
The Glendale Safe Haven After School Child Care Program is designed to offer educational and recreational activities during non-school hours for Glendale students and families. This program is funded through MSCR. Please contact the Safe Haven director at 204-2421 for information on programs, volunteering and staff positions.

Traffic safety, Parking, Pick Up / Drop Off Information
An adult crossing guard is posted at the corner of Maher and Pflaum Road. The hours of duty are set to conform with our school schedule:

Monday: 7:00-8:00 & 1:00-2:00
Tuesday-Friday: 7:00-8:00 & 2:30-3:30

We strongly urge all parents living north of Pflaum Road to direct their children to cross this busy street at the guarded crossing.

Families who drop off students should use the drop off area on Tompkins drive. Families may also park on the north side of Tompkins Dr., Maher Ave., or Camden Rd. and have access to crosswalks.

The circle drive is NOT available for student drop off in the morning or the afternoon and will open at approximately 3 PM after dismissal.
Family engagement
There are many opportunities for adult family members to volunteer at Glendale. Volunteering is fun and rewarding for the volunteer. Volunteers get to know staff members and help children to learn. Volunteers are needed on both a regular basis, such as in classrooms, and on an occasional basis, such as helping with Family Nights and field trips.

Toys, Games & Equipment
Toys, games, and equipment are not allowed at school. These often create distractions to the educational environment and create risk for lost or stolen property. If there are special circumstances a plan should be made with your child’s classroom teacher for safe keeping of anything from home. Glendale will not be held liable or investigate any lost or stolen property from home.

Cell phones
Cell phones are allowed at school as many families depend on them for daily communication. Cell phones are not to be used during the school day as they can disrupt the learning environment. If you choose to send a phone to school with you child, they must give it to their teacher each morning for safe keeping. It will be returned at the end of the day. School will not be liable or investigate and lost or stolen phones that were not given to a staff member for safe keeping.

Picking up your child during the school day
To ensure the safety of your child, please send a note in advance to your child’s teacher or the office. We require parents to come into our office and sign out the student. We will call the classroom to have the student sent down to the office to meet the parents. Please remember anyone picking up a student must be authorized and listed in Infinite Campus. Once school is in session, no non-school staff (including parents) will be allowed to go to a classroom unaccompanied and pick up a child.

Find more information in the district policy guide, found at www.mmsd.org/policy-guide.